

A vibrant school inspiring children to realise their potential

Bushey Heath Primary School



Headteacher Penny Barefoot

Respect, Encourage and Achieve

15 July 2016

Dear Parents / Carers

eSafety is an important part of safeguarding your child and we at Bushey Heath Primary School take this extremely seriously. We have extensive security measures in place in school, and any eSafety incident is recorded and managed in accordance with our eSafety Policy. eSafety is taught to all pupils through PSHCE and IT lessons and in school assemblies, explaining and demonstrating how to stay safe and behave appropriately on line.

ICT including the internet, email and mobile technologies has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss the enclosed Primary Pupil Acceptable Use Agreement with your child and return the slip at the bottom of the page. If you have any concerns or you would like some explanation please contact your class teacher who will be happy to discuss it further with you.

An important part of ensuring the safeguarding of your child is ensuring that images taken are not shared on-line without express permission from the parents concerned.

The school believes giving children the opportunity to participate in concerts and schools plays is an important part of their overall education. We appreciate that family members and carers may wish to record their children's part in the play as a permanent record of the event and in order to share with other family and friends. At present the school is happy for parents to bring in cameras and recording devices. However, it has been brought to my attention that, despite being explicitly requested not to, some parents are up-loading images of children from the school to social media. This action may inadvertently place a child at risk of harm.

Please read the enclosed School guide for safe and responsible use of images.

Also enclosed is a Home School Agreement that we would be grateful if you would discuss with your child and return to the school office.

Thank you as always for your continued support in this matter.

Yours faithfully

Penny Barefoot
Headteacher

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Dear Parent/ Carer

Re: Parent Home School eSafety Agreement

ICT including the internet, email and mobile technologies has become an important part of learning in our school. We expect all children to be safe and responsible when using ICT.

Please read and discuss the eSafety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like some explanation please contact your class teacher.

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Parent Agreement

- I/we will support the school approach to online safety and not upload or add any text, image, sound or videos that could upset or offend any member of the school community, or bring the school name into disrepute.
- I/we will ensure that my/our online activity would not cause the school, staff, pupils or others distress or bring the school community into disrepute.
- I/ we will support the school's approach to online safety and not load any images of children taken at a school productions.
- I/we have discussed the Primary Pupil Acceptable Use Agreement with
(child' name) and we agree to follow the eSafety rule and to support the safe use of ICT at Bushey Heath Primary School.

Parent / Carer Signature _____

Class _____

Date _____

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Primary Pupil Acceptable Use Agreement / eSafety Rules

- I will only use ICT in school for school purposes.
- I will only use my class email address or my own school email address when emailing.
- I will only open email attachments from people I know, or who my teacher has approved.
- I will not tell other people my ICT passwords.
- I will only open/delete my own files.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- I will not give out my own/others details such as name, phone number or home address. I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community.
- I know that my use of ICT can be checked and my parent/carer contacted if a member of school staff is concerned about my safety.
- I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher.
- I will not bring a Smart Watch to school because I am not allowed to wear one during the school day.
- I will not sign up to online services until I am old enough.

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